2018 Hajim School Diploma Ceremony
Kodak Hall at Eastman Theatre, Sunday, May 20, 2018
Musical Prelude at 2:30 p.m. Ceremony begins promptly at 3:00 p.m.

STUDENT LINE-UP AT 2:45 P.M.

Instructions for Bachelor’s Degree Recipients

Transportation: Free shuttle buses will run continuously from 7:15 am until 6:00 pm between the River Campus (behind Rush Rhees Library) and the Eastman School of Music. Parking at the East End Garage is $7 per vehicle. Directions to the Eastman Theatre from River Campus can be found at http://www.esm.rochester.edu/concerts/parking/.

Arrival Time: 2:30 pm
All candidates
Check in at Wolk Atrium.

BME & CHE candidates
After checking-in, meet your undergraduate coordinator and student marshal on the Grand Balcony level for your Announcer’s Card and program book. Make sure you list an updated email and cell phone number, particularly if you might want to purchase any of the professional pictures taken as you cross the stage.

OPT, OPE, IDE, ES, & CSC candidates
After checking-in, meet your undergraduate coordinator and student marshal on the Mezzanine level for your Announcer’s Card and program book. Make sure you list an updated email and cell phone number, particularly if you might want to purchase any of the professional pictures taken as you cross the stage.

AME, ECE, ME & GEM candidates
After checking-in, meet your undergraduate coordinator and student marshal in the Hatch Recital Hall lobby for your Announcer’s Card. Make sure you list an updated email and cell phone number, particularly if you might want to purchase any of the professional pictures taken as you cross the stage.

Line up: 2:45 pm
All candidates
Lined up in single-file lines in alphabetical order by major in the following locations:

Issued by the Hajim School Dean’s Office
AME, ECE, ME & GEM candidates
Hatch Recital Hall Lobby (Green Line 1)
At 2:50, student marshal, Meghan Patrick, leads Line 1 from Wolk Atrium into the gallery outside Kodak Hall. Hold at Aisle 2.

OPT, OPE, IDE, ES, & CSC candidates
Mezzanine Level (Purple Line 2)
At 2:50, student marshal, David Lippman, leads Line 2 down the grand staircase from the Mezzanine to the Lobby. Hold at Aisle 3.

BME & CHE candidates
Grand Balcony (Blue Line 3)
At 2:50, student marshal, Eva Hansen, leads Line 3 down the stairway from the Grand Balcony to the Lobby. Hold at Aisle 4.

Processional:
All three lines of students will enter Kodak Hall at the same time, in small groups as directed by Hajim School staff to avoid rushing the seating area. The faculty processional will follow. Remain standing until Dean Heinzelman takes the podium after the faculty processional.

Awarding of Diplomas: Nick Valentino will signal to each student marshal to rise and lead his/her department to the back center row of Kodak Hall. Students will turn left to follow their student marshal down the center row to Aisle 5, then turn right to proceed up Aisle 5 to the back of Kodak Hall. Emma Derisi will direct you left to the aisle on the far side of the orchestra seats, and then left again and to proceed down the aisle to the stage where Kelly Johnson will be standing. Await her instructions to approach the stage.

When Ms. Johnson instructs you to approach the stage, hand the announce your Announcer’s Card. Pause while s/he reads your card. Proceed across the stage as your name is said, shaking hands with President Feldman, then Mr. Hajim. Accept your diploma from your department chair. Continue across the stage to Dean Heinzelman, where you will pause for a professional photo with her. Pause one more time at the end of the stage for a second photo. Your undergraduate coordinator will greet you and indicate for you to proceed to the second set of stairs to the middle center aisle to go back to your seat.

Student Recessional:
At the end of the ceremony, students will stand until the members of faculty have cleared the stage area before being led out of Kodak Hall by the student marshals. When instructed by Mr. Valentino, head to the back of the Kodak Hall. Turn left to enter Lowry Hall. Turn left to proceed down the promenade and out the back door. Make two right turns to return to to the front of the Eastman Theatre on Gibbs Street.

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